

**Pregnancy Options Life Care Center  
Site Visit Programmatic Questions**

**Grant Manager responses are in bold.**

**Grantee responses are in red.**

**1. Update Report**

- Review your two most recently submitted Update Reports: are you meeting Report Count goals? **All Report Count goals were met on the most recent Update Report. On the 7<sup>th</sup> quarter Update, Crib Distribution and Mental Health referrals were below goal.**
- Note any significant differences between the reports: are programs stable? Improving? **Programs are stable.** What do the reports indicate about progress in your programs? **Education activities are very popular. New clients are entering the program all the time.**

**2. Work Plan**

- Review your 2012-16 grant application's description of the program you are asking to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Prepare a short summary of your current program(s) and the number of clients being served. How does what you describe in the application compare with what you are currently providing? Have any programs and/or activities or services been added or removed? Have the number of clients being served per quarter decreased or increased since October, 2012? Is there anything particular you want to share about your current program to explain its current status?

**September 30, 2014**

**Over all, since we started the PA Grant in October 2012 our numbers have increased. Due to change over of staff I was not able to find exact numbers going back to October 2012 but starting in January of 2013 our numbers were around 40 clients. We currently have 98 clients that we serve monthly with positive prenatal and parenting education as well as counseling women to keep their babies instead of aborting them.**

**With the PA Grant we have been able to have several staff members receive their Life Coaching Certificate through Learning Journey's. This has benefitted our staff greatly and our clients because we are able to help them choose how they want to grow and change.**

**We have been able to purchase new curriculum, hire a part-time Spanish Client Service Advocate, visit our clients in the hospital after birth with needed items and hire summer help so that current staff members could take time off. Without the PA Grant many of these activities would not have been possible. We continue to see an increase in Latino and Somali clients as well as the general American culture.**

**Grant Manager's report on application goals compared to current program: See attached Application Goals Chart.**

- Do you anticipate making any changes to the 2014-15 Work Plan? **Not at this time**

### **3. Fiscal Review**

- Review of the 2012-14 expenditures spreadsheet **The spreadsheet was reviewed and agreed upon by both parties prior to the site visit.**
- Have you or do you intend to revise your 2014-15 budget justification? **The grantee's revised 2014-15 budget justification was approved prior to the site visit.**
- Review the guidelines regarding expectations for invoice and verification submissions, and the new requirement to submit both to financial for invoice payment. **This grantee is in compliance with the invoice and verification guidelines.** Review MDH's efforts to move to paperless invoicing. **MDH's timeline for moving to paperless grant records has been expedited. We discussed briefly how this will impact grantees.**
- If your Financial Reconciliation has taken place, the findings will be reviewed. **The Financial Reconciliation finding was that purchased items must be on the approved budget (an item purchased had not been described as such on the budget). How this happened was discussed, as it occurred prior to the current Executive Director's being hired. The grantee has made changes to avoid this concern in the future, including having the Executive Director write the budget as well as making office purchases.**
- If you have an elevated risk designation, and your report cited any concerns, these will be discussed. **The grantee's elevated risk closeout report was discussed. The only concern cited was several Executive Directors in a relatively short time (four in this grant cycle). The problem seems to have been resolved.**

### **4. Grant Closeout Form**

- You will have an opportunity to review a draft of your Grant Closeout Form. **The Grantee's Interim Closeout Form was reviewed.**

### **5. 2014-16 Evaluation** (availability of items below depend on date of site visit) **None of the items below were available at the time of the site visit.**

- Your 2013-14 Evaluation Report Summary will be discussed.
- Your 2014-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation. If you are planning a new evaluation, details will be discussed.

### **6. Positive Alternatives website**

- The PA website is being/has been reconfigured. Its scope is reduced. Resources for grantees will remain basically the same. **The PA website's revised format was explained.**
- Consider providing suggestions for additions/deletions

### **7. Provide Updates**

- Have you made any changes to your application Face Sheet data? **No**
- Do you want to revise your website posting? **Not at this time**

**8. Issues specific to this grantee: None**

**9. Tour of Facility NA**

- If your facility has been remodeled or updated with grant funds, be prepared to provide a tour of the area
- If grant-funded activity areas have been significantly altered, be prepared to provide a tour of the area

**10. How can MDH be more supportive of your program? Grantee expressed appreciation of grant.**

**11. Other**

**The grantee is successfully incorporating Life Coaching into their educational programming. They have found it to be rewarding for clients who are able to express their goals and feel empowered as they reach them. The staff also has benefited from the Life Coach training as it has re-energized them, given them a common language that works across generational and cultural divides and enabled them to better fulfill their counseling duties.**